



## INTERNATIONAL BUILDING QUALITY CENTRE LIBRARY

### INCLUSION GUIDELINES

The IBQC has established an online library. The objective of the IBQC Library is to provide a resource of links to credible publications about building quality, regulation and construction industry matters. Access to the IBQC Library, hosted at [www.ibqc.org.au](http://www.ibqc.org.au), will be publicly available enabling the IBQC to provide the international community of building regulation and policy professionals, academics, students, and enthusiasts with a convenient way to source quality material on relevant topics.

In developing this resource, the IBQC seeks to promote learning, research and cross jurisdictional discussion about regulatory reform, good practice and thought leadership on matters relating to construction and the built environment.

The material published in the IBQC Library is not to be taken to be endorsed by the IBQC Board or to reflect the opinions of the Board, its members or the organisations which any Board members are associated with.

The intention of this document is to articulate the process for inclusion of material on the IBQC publication page and the criteria that will be considered when determining whether to include a publication.

It is hoped that those with an interest in building quality will identify publications suitable for inclusion on the IBQC Library and approach the IBQC to request inclusion. This document will facilitate the consideration of such requests and provide a means of ensuring that there is a coherence, integrity, and quality to what is included in the IBQC Library.

#### Criteria for inclusion

1. Publications included on the IBQC Library shall include discussion directly connected to:
  - a. the construction and occupation of buildings;
  - b. building regulation by governments; or
  - c. the role of building and construction industry practitioners and actors.
  
2. Publications included on the IBQC Library should also include at least one of the following:
  - a. research and analysis of regulatory success or failure;
  - b. recommendations for regulatory reform or policy development;
  - c. the design of good practice building control;
  - d. good practice case studies;
  - e. systems, practices, regulations, codes and laws that are said to demonstrate 'good' practice;
  - f. comparative analysis within countries (for example between jurisdictions within a federated government);
  - g. comparative analysis between countries;

- h. benchmarking and implementation of 'good' practice; and
  - i. emerging issues including innovation, enhanced methodology, application of technology and new ways of regulating.
3. Publications included on the IBQC Library may fall into any of the following categories:
- a. Government Publications - which includes documents:
    - i. from or commissioned by a government or public authority;
    - ii. from bodies established by governments to advise on policy development or implementation;
    - iii. issued by a commission of inquiry, Court or Tribunal,
  - b. Rigorously Peer Reviewed Publications - which includes documents:
    - i. published in Q1-Q4 journal;
    - ii. PhD or Masters theses.
  - c. Non-peer Reviewed Publications – which includes documents published:
    - i. by non-government organisations;
    - ii. in industry association journals or magazines;
    - iii. by industry associations;
    - iv. by persons with relevant and recognised expertise;
4. Publications will not be included where they infringe copyright or intellectual property rights. Where the document is not publicly available on the internet or from a publicly accessible library or public authority, permission from all authors and any other copyright holder must be provided in writing.
5. Publications may not be included where they contain libellous, defamatory or potentially defamatory comments or are considered to be primarily or overtly promoting products or services.

*Process for requesting inclusion of a publication in the IBQC Library*

6. Requests for including a publication on the IBQC Library can be made by any person via email to [ibqc@canberra.edu.au](mailto:ibqc@canberra.edu.au).
7. A request should include:
- a. A copy of the publication in pdf or via a link to a publicly accessible online page;
  - b. If the publication is a book, the author, publisher, ISBN, edition and an abstract;
  - c. If the publication is not publicly available via a URL link, written permission from the publisher or other copyright holders for the document must be obtained to be included on the IBQC Library (as per 4 above);
  - d. A short statement of how the document meets each of the 5 criteria set out above;
  - e. Details from the person or body making the request of their qualifications, experience, involvement or interest in building regulation or the construction industry including the country or jurisdiction in which they are established, practice, work or live;
  - f. Confirmation that the person or body makes their request having considered and accepted these Guidelines and agreeing that they are not entitled to information about decisions of the IBQC Board or its members in relation to their request.
  - g. Email contact details.

8. Any information obtained from requests for including a publication on the IBQC Library will be treated in accordance with the Privacy Policy of the University of Canberra which can be found at <https://www.canberra.edu.au/Policies/PolicyProcedure/Index/397>

*Process for consideration of requests for inclusion by the IBQC*

9. Any decision to include publications on the IBQC Library will be at the absolute and unfettered discretion of the IBQC Board.
10. A document will be included on the IBQC Library where:
  - a. having had regard to the criteria set out above at least 3 members of the IBQC Board agree the document should be included; and
  - b. one or more IBQC Board members have not objected to the document being included in the IBQC Library.
11. The decisions of the IBQC Board or any of its members about requests for including documents are confidential and will not be communicated to persons or bodies making a request for including a publication or to any other person or body.
12. Publications accepted for inclusion will be categorised in the Library at the discretion of the IBCQ and may be identified based on the type or nature of the publication.